

Research Internship: 15-Year Birthday Celebration

The SF Housing Action Coalition (SFHAC) advocates for well-designed, well-located housing for ALL levels of affordability in San Francisco. We are a small but mighty non-profit, with 3-full time staff and 130+ members, all working to achieve a 9-point Housing Action Plan to increase the supply of housing so that all people who want to live here can. We ask the question, “Who gets to live in San Francisco?” and our answer is always “Everyone who wants to.”

The SFHAC is seeking to hire a research intern for gathering historical data on housing and SFHAC milestones in San Francisco from 1999 to present. The data will be used at our 15th birthday party on October 1st.

This internship is perfect for a college student home for the summer or an eager high school student looking to boost your college resume. We offer a flexible schedule with a 6 hour per week minimum commitment for 3 months from July - Oct 1. We are happy to work with any academic requirements you may have, to help you earn college credit for your efforts.

Essential Duties and Responsibilities will include, but are not limited to

- In-office research (paper and electronic files)
- Internet research for statistics, news articles and photographs
- Compiling data using Google docs for statistics and infographics

Required Skills

- Works well independently
- Passion for making San Francisco a better place to live
- Interest in San Francisco politics as well as urban planning issues
- Good organizational skills
- Competent writer and communicator
- Must be able to work in the SFHAC office between 10am - 6pm Monday - Friday at least 3-hours a week.

Desired additional skills

- Graphics design (Adobe Creative Suite)

Benefits

- Small \$300 stipend
- Free membership to the SF Housing Action Coalition (\$1,000 value)
- 2-tickets to our Housing Hero event on Oct 1st.
- First-hand experience in one of the city’s leading housing advocacy organizations
- Ongoing professional development and networking opportunities

How to Apply

Send an email to Jodie@sfhac.org with “Research Intern” in the subject line. Tell us why you want to intern at the SF Housing Action Coalition and include your resume. People of color and women are strongly encouraged to apply. The San Francisco Housing Action Coalition is an equal opportunity employer and does not discriminate on the basis of race, ethnicity, age, religion, gender, sexual orientation or political orientation.